

North Carolina Brain Injury Advisory Board Committees

As of February 27, 2024

Committee Types

- **Executive Committee**
- **Standing Committees**
 - Children and Youth Committee
 - Service Delivery System Committee
 - Public Policy Committee
 - Prevention Committee
- **Administrative Committees**
 - TBI Grant Steering Committee
 - TBI State Action Plan Committee
 - Orientation and Council Logistics Committee
- **Ad Hoc Committees**
 - BIAC Annual Report – Ad Hoc Committee

General Overview of Committees

Executive Committee:

The executive committee shall be comprised of Chairs from all existing working committees and may carry out such responsibilities as requested from time to time by the general membership. Officers shall be elected by the Council by simple majority vote. ¹

Standing Committees:

Committee chairpersons shall recruit their committee members, who may include non-Advisory council members, in consultation with the [Council] chair. One voting member of the council must serve as the chair or co-chair of each committee. Each committee shall meet as often as necessary, and with the approval of the [Council] chair, to perform its duties. Sufficient oral or written notice of the date, time and place of such meeting shall be given. ²

As of Council Vote September 11th, 2019 BIAC Standing Committees are as follows:

- Children and Youth Committee
- Service Delivery System Committee
- Public Policy Committee
- Prevention Committee

Administrative Committees:

Committees were created to run Council business in collaboration with the Department of Health and Human Services for administrative, logistical, budgetary, accountability, legislative, compliance, reporting, and other purposes.

The committees currently formed as of Council Business on December 6th, 2023, are as follows:

- TBI Grant Steering Committee

¹ In accordance with Brain Injury Advisory Council Bylaws, Revised and Approved, December 2009.

² Ibid

- TBI State Action Plan Committee
- Orientation and Council Logistics Committee

Ad Hoc Committees/Task Forces:

The [Council] Chair may, in his/her sole discretion, as deemed necessary to carry on the work of the organization, make such appointments of chairpersons and members to ad hoc or other tasks forces.

Each committee shall meet as often as necessary, and with the approval of the [Council] chair, to perform its duties. Sufficient oral or written notice of the date, time, and place of any such meeting shall be given.³

The committees currently formed as of Council Business on December 6th, 2023, are as follows:

- BIAC Annual Report – Ad Hoc Committee

³ Ibid

Committee Overview

Children and Youth Committee	
Committee Type	Standing Committee
Committee Description	The Children and Youth committee is charged with looking for opportunities to assist children, youth and their families after the diagnosis of a TBI. The settings for this assistance will vary from school, to foster care, to home, or community placement. The committee also addresses opportunities for TBI prevention in conjunction with the prevention committee, develops support for potential statewide strategies by way of Council representation.
Membership Eligibility	Open to all – council members and public alike. Approval of Committee Chair recommended.
Committee Chair	Karin Reuter-Rice
Committee Chair Email	karin.reuter-rice@duke.edu
Committee Co-Chair	Thomas Henson
Committee Co-Chair Email	thomashenson@lawmed.com
Committee Co-Chair	Lynn Makor
Committee Co-Chair Email	lynn.makor@cidd.unc.edu

Service Delivery System Committee	
Committee Type	Standing Committee
Committee Description	Reviews existing brain injury services in the state and to make recommendations for improvements and/or new services. To assist and accept input from providers of services on actions which affect brain injury service delivery models statewide.
Membership Eligibility	Open to all – council members and public alike. Approval of Committee Chair recommended.
Committee Chair	Laurie Stickney
Committee Chair Email	Laurie@communitypartnerships.org
Committee Co-Chair	Vacant
Committee Co-Chair Email	Vacant

Public Policy Committee	
Committee Type	Standing Committee
Committee Description	Knowledge of and involvement with public policy issues pertaining to brain injury at the state level. The committee will follow policy and legislation which may affect individuals with brain injury, families and or providers of brain injury services. They may educate governmental agencies and legislators and their staff about brain injury and how certain policy may affect others. They may work with supporters to propose new policy or legislation. This committee will make recommendations regarding policies or bills to support, changes that may need to be made to or issues to oppose.
Membership Eligibility	Open to all – council members and public alike. Approval of Committee Chair recommended.
Committee Chair	Patricia "Kay" Reyna
Committee Chair Email	kayreyna@gmail.com
Committee Co-Chair	Karee White
Committee Co-Chair Email	karee.v.white@gmail.com

Prevention Committee	
Committee Type	Standing Committee
Committee Description	Helps advance and disseminate best evidence and best practice regarding the prevention of brain injury in the state. The committee will collaborate with other organizations for the purpose of primary, secondary, and tertiary prevention of brain injury through education, research, and policy.
Membership Eligibility	Open to all – council members and public alike. Approval of Committee Chair recommended.
Committee Chair	Laura Morris
Committee Chair Email	Lauramorris0903@gmail.com
Committee Co-Chair	Desireé Gorbea-Finalet
Committee Co-Chair Email	desiree.gorbea-finalet@disabilityrightsnc.org
Committee Co-Chair	Brandon Davis
Committee Co-Chair Email	brandon.davis@abccm.org

TBI Grant Steering Committee	
Committee Type	Administrative Committee
Committee Description	The Traumatic Brain Injury (TBI) grant is funded through the Administration for Community Living (ACL) for continued TBI infrastructure building in North Carolina. The focus of the grant is to facilitate the continued development and expansion of a comprehensive, multi-disciplinary, and easily accessible system of care for individuals with lived TBI experience and their families. The steering committee meets quarterly and plays an important role in oversight of grant activity, monitoring project progress, making recommendations, problem solving challenges and other critical functions. Individuals with lived TBI experience, family members, behavioral and physical healthcare professionals, advocates, and all interested stakeholders are encouraged to participate.
Membership Eligibility	Open – council members and public. Approval of Committee Chair required.
Committee Chair	Scott Pokorny
Committee Chair Email	scott.pokorny@dhhs.nc.gov
Committee Co-Chair	Stephanie Jones
Committee Co-Chair Email	stephanie.jones@dhhs.nc.gov

TBI State Action Plan Committee	
Committee Type	Administrative Committee
Committee Description	The TBI State Action Plan provides a framework for understanding the status of brain injury in North Carolina, a description of existing services/supports, exploration of needs and gaps, defined goals and objectives to address gaps in the service system and other areas as well as a variety of other pertinent topics. The TBI State Action Plan is used by all stakeholders in their work. The Plan is reviewed and updated at a minimum of annually. This committee provides updates on progress toward goals and objectives and makes recommendations to the larger Council for changes and additions to the plan.
Membership Eligibility	Open – council members and public. Approval of Committee Chair required.
Committee Chair	Scott Pokorny
Committee Chair Email	scott.pokorny@dhhs.nc.gov
Committee Co-Chair	Stephanie Jones
Committee Co-Chair Email	stephanie.jones@dhhs.nc.gov

Orientation and Council Logistics Committee

Committee Type	Administrative Committee
Committee Description	This newly forming committee has two purposes. The first is to update and maintain current BIAC member orientation materials and onboarding processes. The second is to review Council logistics and develop strategies, processes and protocols that maximize the organization, function, and efficiency of the Council. Outcomes for both areas will be presented to the full Council for review and consideration.
Membership Eligibility	Open – council members and public. Approval of Committee Chair required.
Committee Chair	Rose Randall
Committee Chair Email	rose.thiel.wattenbarger@gmail.com
Committee Co-Chair	Stephanie Jones
Committee Co-Chair Email	stephanie.jones@dhhs.nc.gov