



Request for Proposal (RFP) Addendum

RFP Number: 30-22150-DSS

RFP Description: HOMEBUILDERS® Program Providers

Purpose of Addendum: Revisions to RFP & Addendum 3

RFP Response Due Date & Time: August 25, 2022 at 2:00PM ET

Addendum Number: 4

Addendum Date: August 19, 2022

Contract Specialist: Ken Dahlin

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INSTRUCTIONS:

1. Review Attachment 1 (Revisions to RFP & Addendum 3).
2. If this addendum results in changes to your proposal, check the appropriate block below and complete Attachment 2 if applicable.
3. Return one properly executed copy of this addendum (including Attachments 1 and 2).

ATTACHMENTS:

1. Revisions to RFP
2. Revisions to Vendor's Proposal

Check ONE of the following options:

- ☐ Bid has not been mailed. Any changes resulting from this addendum are included in our bid response.
- ☐ Bid has been mailed. No changes resulted from this addendum.
- ☐ Bid has been mailed. Changes resulting from this addendum are included in Attachment 2.

Execute Addendum:

Vendor: _____

Authorized Signature: _____

Name and Title (Print): _____

Date: _____

Attachment 1 – Revisions to RFP & Addendum 3

1. **Section 5.2.5 a) 1) Program Manager:** Item a. “A graduate or bachelor's degree in social work, psychology, counseling, or a closely related human services. IFD requires a graduate degree unless they grant a waiver.” ***is deleted and replaced with*** the following:
 - a. Program managers must have a graduate degree or greater in social work, psychology, counseling, or a closely related field and at least two years of experience working with children and families; **or** a bachelor's degree in social work, psychology, counseling, or a closely related field and at least four years of experience as a Homebuilders therapist. Exceptions to this requirement would require a waiver from the Institute for Family Development (IFD).

End of Attachment 1

Attachment 2 – Revisions to Vendor’s Proposal

1. If applicable, insert revised proposal language below or attach separate document with revised language. Cite section number and page number of revised proposal language.

End of Attachment 2